



CALDWELL PRESBYTERIAN CHURCH

Charlotte, NC

Music Director Job Description

Our church is a growing center-city, multi-generational, multi-cultural and missional congregation that welcomes young and old, gay and straight, rich and poor, of all races and ethnicities. Caldwell has about 250 members at present. We embrace joyful and spirit-filled worship that blends traditional and gospel music. We have an established adult Gospel Choir and desire to add other music programs. The Music Director will be part-time, will develop and promote the church's music ministry, and will report to the pastor.

Qualifications:

- Has experience leading worship
- Demonstrates Christian faith
- Proficiency in piano, voice and directing a choir (organ in addition to piano would be a plus)
- Good verbal, written and collaboration communication skills
- Familiar with Gospel Music
- Available to work part-time: 15 hours per week at budgeted salary of \$15,000 per year
- Bachelor degree or minor in music preferred but not required

Responsibilities:

- Provide vision and direction to the music program
- Plan, prepare, schedule and lead rehearsals (Wednesday evenings & Sunday mornings)
- Direct choir and accompany on keyboard for weekly worship services
- Build a relationship with the present choir members and existing volunteer leaders, recruit new choir members

- Meet with ministerial staff weekly to plan Sunday's services - emphasis on collaboration
- Meet with worship committee (lay leaders) once a month
- Plan and conduct concerts and participate in inter-church activities in the community as representative of Caldwell
- Explore, develop and implement new avenues for the church's music programs, including new programs such as children's choir
- Maintain the church's music library and media
- Provide motivation, inspiration and guidance for all music participants of varied skill levels; pro-actively work to increase engagement for all who seek to participate
- Engage in systematic professional development
- Handle and/or recruit church volunteers for a range of support tasks
- Prepare, submit, and operate within an annual budget for the church's music ministry in cooperation with the worship committee
- Music Director must handle all related clerical duties because there is no clerical support budgeted

Please email resume, explanation of your qualifications, and any other supporting items to musicsearch@caldwellpresby.org or mail same to Music Search, Caldwell Presbyterian Church, 1609 East Fifth St., Charlotte, NC 28204. NO PHONE CALLS PLEASE.

Top candidates will be invited in to meet with search committee and for a piano & voice audition.

If you would like to get know more about our church, please visit our website at and <http://www.caldwellpresby.org/> and <http://www.youtube.com/watch?v=oYDnVaveFPk>

Candidate must pass criminal background check.

Position is open until Nov. 20, 2012 or until filled.

God invites. We welcome. All